



RifleWorks

APPLICATION FOR EMPLOYMENT

ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB-RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.

Position Sought: _____

How did you learn about the position? _____

Name: _____ **Date** _____

Address _____ **City** _____ **State** _____ **Zip** _____

Home Phone _____ **Other Phone** _____

Email _____

On what date would you be available for work? _____ **Desired Wage/Salary \$** _____

Can you legally work in the U.S.A? Yes ___ No ___ If no, please specify: _____

Have you ever been involuntarily terminated or asked to resign from any position of employment? Yes ___ No ___

If yes, please describe: _____

If selected for employment, are you willing to submit to a pre-employment drug screen test and/or background check? Yes ___ No ___

Which of the following do you speak fluently? English ___ Spanish ___ Other _____

List other information pertinent to the employment you are seeking: _____

Medical Considerations

Have you ever had a work-related injury? Yes ___ No ___ If yes, please specify: _____

Do you have any lifting restrictions? Yes ___ No ___ If yes, please specify: _____

Do you have any medical conditions we should be aware of that could alter or impair your ability to perform the job tasks assigned to you? Yes ___ No ___ If yes, please specify: _____

Are you currently taking any prescribed medication that could alter or impair your ability to perform the job tasks assigned to you? Yes ___ No ___ If yes, please describe: _____

EMPLOYMENT HISTORY

(Most Recent First)

1. Employer _____ Job Title _____
 Dates Employed _____ to _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Supervisor _____
 Starting Salary _____ Ending Salary _____
 Duties Performed _____
 Reason for Leaving _____

2. Employer _____ Job Title _____
 Dates Employed _____ to _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Supervisor _____
 Starting Salary _____ Ending Salary _____
 Duties Performed _____
 Reason for Leaving _____

3. Employer _____ Job Title _____
 Dates Employed _____ to _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Supervisor _____
 Starting Salary _____ Ending Salary _____
 Duties Performed _____
 Reason for Leaving _____

4. Employer _____ Job Title _____
 Dates Employed _____ to _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Supervisor _____
 Starting Salary _____ Ending Salary _____
 Duties Performed _____
 Reason for Leaving _____

5. Employer _____ Job Title _____
 Dates Employed _____ to _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Supervisor _____
 Starting Salary _____ Ending Salary _____
 Duties Performed _____
 Reason for Leaving _____

EDUCATION: SCHOOL NAME	YEARS ATTENDED	GRADUATED Y / N
High School:		
College:		
Trade School/Other:		

Other training, certifications or licenses held: _____

Skill assessment chart, *honesty* is extremely important when completing this information.

CONSTRUCTION / TRANSPORTATION EXPERIENCE		
Indicate # of Years of Experience	(Place an "X" where applicable)	Indicate # of Years of Experience
<p style="text-align: center;"><u>Labor</u></p> <p>Carpentry _____</p> <p>Concrete _____</p> <p>Drywall _____</p> <p>Electrical _____</p> <p>General _____</p> <p>Landscaping _____</p> <p>Masonry _____</p> <p>Painting _____</p> <p>Plumbing _____</p> <p>Roofing _____</p> <p>Sheet Metal/HVAC _____</p> <p>Other: _____</p> <p style="text-align: center;"><u>Carpentry Experience</u></p> <p>Framing _____ Years</p> <p>Finishing _____ Years</p> <p style="text-align: center;"><u>Concrete Experience</u></p> <p>Form Setting _____ Years</p> <p>Finishing _____ Years</p> <p>Flat Work _____ Years</p>	<p style="text-align: center;"><u>Current Driver's License</u></p> <p style="text-align: center;">Regular License</p> <p>YES _____ NO _____</p> <p style="text-align: center;">Commercial License</p> <p>Class A _____ B _____ Yrs _____</p> <p>Endorsements: Hazmat, Tanker, Doubles, Triples, Other _____</p> <p style="text-align: center;"><u>Transportation Experience</u></p> <p>Belly Dump _____</p> <p>Concrete Mixer _____</p> <p>Dump Truck _____</p> <p>End Dump _____</p> <p>Flatbed _____</p> <p>Liquid Bulk _____</p> <p>Straight Truck _____</p> <p>Tractor/Trailer _____</p> <p>Vacuum Truck _____</p> <p>Winch Truck _____</p> <p>Wrecker _____</p> <p>Other: _____</p>	<p style="text-align: center;"><u>Equipment Operator</u></p> <p>Backhoe _____</p> <p>Boom _____</p> <p>Dozer _____</p> <p>Excavator _____</p> <p>Forklift _____</p> <p>Loader _____</p> <p>Skid Steer _____</p> <p>Tractor _____</p> <p>Other: _____</p> <p style="text-align: center;"><u>Mechanic</u></p> <p>Auto _____</p> <p>Diesel _____</p> <p>Equipment _____</p> <p style="text-align: center;"><u>Other Trade Skills:</u></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

CLERICAL / GENERAL / OTHER EMPLOYMENT		
<p style="text-align: center;"><u>Clerical</u></p> <p>Indicate # of Years of Experience</p> <p>Acct/ Bookkeeping _____</p> <p>Answering Service _____</p> <p>Human Resources _____</p> <p>Legal Secretary _____</p> <p>Office Manager _____</p> <p>Receptionist _____</p> <p>Secretary/Typist _____</p> <p>Other: _____</p> <p style="text-align: center;"><u>Software Proficiency</u></p> <p>Indicate # of Years of Experience</p> <p>Access _____</p> <p>Excel _____</p> <p>Microsoft Word _____</p> <p>Online Invoicing _____</p> <p>Publisher _____</p> <p>QuickBooks _____</p> <p>Other: _____</p>	<p style="text-align: center;"><u>General / Other: Continued</u></p> <p>Indicate # of Years of Experience</p> <p>Bartender/Wait Staff _____</p> <p>Chef/Cook _____</p> <p>Certified Flagger _____</p> <p>Gate watch _____</p> <p>Handyman _____</p> <p>Hotel Desk/Auditor _____</p> <p>Housekeeping _____</p> <p>Marketing/Sales _____</p> <p>Medical (Be Specific) _____</p> <p>Oilfield/Gas _____</p> <p>Welding: Arc _____ MIG _____ TIG _____</p> <p>Other: _____</p> <p style="text-align: center;"><u>Skills</u></p> <p>Phone _____</p> <p>Typing & Words/Min _____</p> <p>Other: _____</p>	<p style="text-align: center;"><u>Work Availability:</u></p> <p>Are you able to work: Days? _____ Nights? _____ Full Time: ___ Part Time: ___ Weekends: _____</p> <p style="text-align: center;"><u>Transportation</u></p> <p>YES _____ NO _____</p> <p style="text-align: center;"><u>TYPE OF TRANSPORTATION</u></p> <p>TRUCK / CAR / BUS / BIKE / OTHER</p> <p>See any skills we missed? Or are you interested in an office position? Please give us a copy of your resume!</p>

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ACKNOWLEDGEMENT AND AUTHORIZATION

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 1 year.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Please Note: All Employees who work for RifleWorks, Inc. on a temporary basis are required to contact RifleWorks, Inc. upon the completion of each job assignment: Pursuant to Section 8-73-105.3 or 8-73-105.5.

Signature

Date

Printed Name

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